



Office use only	
Date Received	
Recorded by	

# Griffin Elite Medallion Log Sheet

Student Name: \_\_\_\_\_ ID # \_\_\_\_\_ Grade: \_\_\_\_\_ Graduating Year \_\_\_\_\_

Agency Name: \_\_\_\_\_ Agency Phone #: \_\_\_\_\_

Agency Address: \_\_\_\_\_

☐ Community Service

☐ Work Based Learning

Date	Description of Work	Time in	Time Out	Total Hours
<b>TOTAL HOURS</b>				

Students must meet ALL requirement below to receive the Griffin Elite Medallion:

- Meet TPAA Graduation Requirements
- An **overall unweighted GPA of 3.0 or higher**
- **Complete the minimum hours** (hours must be completed outside of the school day):
  - Community service – 125 hours
  - Work-based learning – 75 hours
    - **Activities - may include but not limited to:** Internship, job shadow, classroom guest speakers, college visits, Robotics competition, and college workshops. (Any other possibilities must be pre-approved by Ms. Viera, Counselor)
- **Hours must represent different activities** and must not all be from the same organization and/or Club (i.e. hours should not all consist of Robotics activities/events)
- **Submittal of hours:** Hours must be submitted within the same school year of the activity (end of May – Summer work submitted in August). **Senior year hours:** hours due first Friday of March. **No exceptions.**

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

By my signature below, I acknowledge receipt of the above-mentioned volunteer services.

Authorized Employee Printed Name: \_\_\_\_\_ Email: \_\_\_\_\_

Authorized Employee Signature: \_\_\_\_\_