
2018-2019 TITLE I PARENT INVOLVEMENT POLICY

TPAA has jointly developed with, and distributed to parent of Title I students a written parental involvement policy, agreed upon by such parents and updated periodically to meet the changing needs of parents and the school.

TPAA policy describes the means for carrying out the requirement of subsections through the Parent Involvement Policy:

- Shared Responsibilities for High Student Academic Achievement
- Building Capacity for Involvement
- Accessibility

How was the policy distributed?

The policy describes the means for carrying out the Title I parental involvement requirements [20 USC 6318 Section 1118(a)-(f) inclusive].

TPAA has developed a written Title I Parental Involvement policy with input from Title I parents. Parent input has been obtained through an annual review and discussion during School Site Council. The policy has been distributed to parents of Title I students in during Bridge class and is available on the TPAA Website.

Each Title I school shall involve Title I parents by means for the following activities:

The school convenes an annual meeting to inform parents of participating students of the requirements of Title I and their right to be involved.

At the beginning of the school year, during Back to School Night, all parents are provided a detailed overview of the school's Title I program, including program requirements as they apply to a schoolwide setting, the instructional program, and the parents' rights to be an active participant in the school's Title I program. A written copy of the information is also provided and posted on the school website for review throughout the school year. Parent meeting calendars and course syllabi that include requirements for classes are also reviewed and maintained on the school website as a part of the annual meeting. Agendas and sign-in sheets are maintained to document the event.

The school offers a flexible number of meetings for participating parents, such as meetings in the morning or evening.

There are multiple opportunities for parents to participate in Title I related activities and topics at TPAA. The School Site Council (SSC), English Learner's Advisory Committee (ELAC), Headmaster Advisory Council (Coffee and Conversation) meetings are arranged in an attempt to accommodate the parents and to ensure the best opportunity for participation. SSC meetings are held regularly, at 3:15 pm the

second Wednesday of every month, the ELAC is held regularly, at 8:45 am the first Tuesday of every month, the Headmaster Advisory Council is held the first Monday of the month at 9:00 am with occasional evening meetings. Meetings may be rescheduled as needed. Agendas, minutes, handouts, copies of presentations, calendars, and sign-in sheets are maintained to document the meetings.

The school involves parents of participating students, in an organized, ongoing, and timely way, in the planning, review, and improvement of its Title I programs and parental involvement policy.

The school involves parents in planning, reviewing, evaluating, and improving the site's Single Plan for Student Achievement (SPSA) and Title I Parent Involvement Policy in a variety of ways including:

- SSC meetings
- ELAC meetings
- Headmaster Advisory Council meetings
- TPAA Board of Director meetings
- Parent and student surveys

Agendas and sign-in sheets are maintained to document the event.

The school provides parents of participating students with timely information about Title I programs. The school provides on-going, regular information about its Title I programs, including:

- Auto-dialer School Messenger call system
- Parent notices
- School website
- Social Media Platforms
- School Newsletter
- School Marquee
- PEACHJar digital flyers

All correspondence is translated. The school maintains copies of the correspondence on file for review.

The school provides parents of participating students with an explanation of the curriculum, the academic assessment, and proficiency levels students are expected to meet.

The school provides detailed information about the curriculum, assessments to monitor student progress, and expected proficiency levels of students during Back to School Night and at all parent advisory meetings. In addition, information is available in the front office, on the school's website, mailed correspondence, School Messenger all calls, and presentations during site-level parent trainings. Parents can also access information relating to schoolwide data and student progress by viewing the School Accountability Report Card (SARC) and the WASC report located on the TPAA website. All correspondence is translated. The school maintains copies of the correspondence on file for review.

The school provides parents of participating students, if requested, with opportunities for regular meetings to participate in decisions relating to the education of their children and respond to any such suggestions as soon as practicably possible.

The school offers several, unsolicited opportunities for parents to participate in the school's Single Plan for Student Achievement during the SSC, ELAC, Headmaster Advisory Council meetings. At each parent meeting, parents are asked to provide suggestions on how best to meet the needs of TPAA students. In addition, parents are given a survey to assist with identifying program strengths and growth areas. Results of this survey are shared during parent meetings and parents are asked to provide suggestions on how to address growth areas. All correspondence is translated. The school maintains copies of the correspondence on file for review. The school maintains agendas, minutes, and sign-in sheets to document the meetings.

School-Parent Compact - Shared Responsibilities for High Student Academic Achievement

The School-Parent Compact shall be jointly developed with and distributed to parents of Title I students. The school-parent compact shall outline how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and describe the means by which the school and parents will build and develop a partnership to help children achieve the state content standards.

The compact will:

1. Describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables students to meet the state standards.
2. Describe the parents' responsibility to support their children's learning.
3. Address the importance of ongoing communication between parents and teachers through, at a minimum, annual conferences; frequent reports on student progress; reasonable access to staff; opportunities for parents to volunteer and participate in their child's class, and observation of classroom activities.

Consistent with CDE guidelines, the school provides multiple opportunities for parents to assist in developing, evaluating, and improving the School-Parent Compact, including:

TPAA distributes to parents of Title I students a school-parent compact. The compact, which has been jointly developed with parents, outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement. It describes specific ways the school and families will partner to help children achieve the State's high academic standards. It addresses the following legally required items, as well as other items suggested by parents of Title I students.

SSC meetings

ELAC meetings

Back to School Night

Parent surveys

Headmaster Advisory Council (Coffee & Conversation)

FAFSA Workshops

Parent Universities

Resources & Updates on the Student Assessments section of the TPAA Website

All correspondence is translated. The school maintains agendas, minutes, and sign-in sheets to document the meetings. The school maintains documentation of distribution of each student's School-Parent Compact and is available for review.

Building Capacity for Involvement

TPAA builds capacity for involvement of parent, each school and LEA shall:

The school assists parents in understanding academic content and achievement standards and assessments and how to monitor and improve the achievement of their children.

The school provides detailed information about the curriculum, assessments to monitor student progress, and expected proficiency levels students are expected to meet, using course syllabi, during Back to School Night and at all parent advisory meetings. In addition, information is available in the front office, on the school's website, mailed correspondence, School Messenger all calls, and presentations during site-level parent trainings. The school may also contract with an outside/independent consultant to provide informational presentations designed to assist parents in gaining knowledge and resources necessary to support their student's learning and academic growth

Flyers, sign-in sheets, presentation materials, agendas, contracts, and other documentation will be maintained for review.

The school provides materials and training to help parent work with their children to improve their children's achievement. The school will provide the following materials and training opportunities for parents to assist them in helping their child(ren) improve academic achievement:

- PIQE Classes
- Google Classroom Workshops
- FAFSA Workshops
- Parent Portal Workshops
- PTSO Volunteers

Flyers, sign-in sheets, presentation materials, agendas, contracts, and other documentation will be maintained for review.

The school educates staff members, with the assistance of parents, in the value of parent contributions and how to work with parents as equal partners.

The school will work with parents in developing ways to enrich the home-school partnership and inform staff of parent contributions by:

- Maintain open communication and access to staff
- Utilizing staff and parent surveys to determine needs and support strategies
- Increase parent volunteer opportunities on campus
- Provide regular, ongoing feedback to parents regarding school related events and student achievement

- Provide staff development that aligns parent-school expectations and the mutual benefits received from forming partnerships

All correspondence is translated. The school maintains copies of the correspondence on file for review. Flyers, sign-in sheets, presentation materials, agendas, contracts, and other documentation will also be maintained for review.

The school coordinates and integrates parental involvement program with other programs, and conducts activities that encourage and support parents in more fully participating in the education of their children.

The school offers a variety of events and activities throughout the school year. Parents are given a survey to assist with identifying program strengths and growth areas, as well as offering suggestions for needed information and trainings. The school will continue to expand its existing parent resources by increasing parent training opportunities. Ongoing outreach to community organizations will continue to be developed and enhanced.

The school maintains agendas, minutes, and sign-in sheets to document the meetings.

The school distributes information related to school and parent programs, meetings, and other activities to the parents of participating students in a format and, to the extent practicable, in a language that the parents understand.

The school provides on-going, regular information about its Title I programs, including:

- Auto-dialer School Messenger call system
- Parent notices
- School website
- Email updates
- text message system
- School marquee
- Social Media
- PeachJar digital flyers

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The school provides such other reasonable support for parental involvement activities under this section as parents may request.

The school will actively solicit parents for feedback and input in the development of parent involvement activities. With the assistance of the parents, the school will prioritize activities, trainings, and events identified to enhance, encourage, and enable all parents to become active participants in their student's academic achievement.

All correspondence is translated. The school maintains copies of the correspondence on file for review. Flyers, sign-in sheets, presentation materials, agendas, and other documentation will also be maintained for review.

The school also offers activities that will assist with the transition from middle school to high school by offering:

TPAA offers various Parent Informational Meetings that provide grade-level specific information designed to assist with the transition from middle school to high school and to help parents identify the critical occurrences of each grade level that are necessary to keeping on track for meeting A-G requirements for college entrance as well as college and career readiness. Additionally, yearly FAFSA nights that support parents with completing applications for admittance to the college/university level and financial aid applications are held. TPAA offers WEB Leaders, 7th grade students that mentor 6th grade students. Bridge class also work to help with the transition from middle school to high school with various mentoring programs and assignments.

The school maintains agendas, minutes, and sign-in sheets to document the meetings.

Accessibility

TPAA provides full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory students, including providing information and school reports required under Section 6311 in a format and, to the extent practicable, in a language such parent understand.

The school provides on-going, regular information about its Title I programs, English learner programs, special needs programs, and migratory programs, through:

- Auto-dialer School Messenger call system
- Marquee notices
- School website
- Email updates
- Text messages (coming soon)
- PEACHJar digital flyers

All correspondence is translated. The school maintains copies of the correspondence on file for review.

Approved by SSC on: November 14, 2018